

**LISLE TOWNSHIP
DUPAGE COUNTY, ILLINOIS**

MINUTES OF THE REGULAR MEETING OF JANUARY 8, 2020

CALL TO ORDER: The Regular Meeting of the Board of Township Trustees was called to order by Supervisor Mullen at 7:30 p.m. at the Lisle Township office, 4711 Indiana Avenue, Lisle, IL.

Roll Call:

Physically Present:

Supervisor Mary Jo Mullen
Assessor John Trowbridge
Highway Commissioner Ed Young
Trustee Michael Tams
Trustee Kathy Chatman
Trustee Sean Allen
Clerk Robert Klaeren

Present Electronically: None

Absent: Trustee Michael Riedy -Trustee Tams it be noted in the minutes that Trustee Riedy was recovering from surgery.

Others Present: Jim Vondran, Bill Green

Public Comments: None

Approval of the December 11, 2019 Regular Meeting Minutes:

Trustee Tams made the motion to approve the December 11, 2019 Regular Meeting Minutes:
Motion was seconded by Trustee Allen.

Motion Passed

Discussion of and Potential Action to Approve the Amendment to Extend the Current Waste Hauling Contract through July 2020:

The supervisor noted that the contract extension was for seven months instead of the six months discussed last month. This change was due to the fact that neither the outgoing or incoming waste hauler wanted to attempt the changeover so close to the Fourth of July holiday.

Trustee Chatman moved that the board ratify the seven-months extension to the current waste hauling contract. It was seconded by Trustee Tams.

Roll Call Vote:

Ayes: Tams, Chatman, Allen, Mullen

Nays: None

Absent: Riedy

Motion Passed

Discussion of and Potential Action on Tentative Budget for Fiscal Year 2021, Town Fund and General Assistance:

Supervisor Mullen noted that all of the figures in the tables are the same as reviewed and discussed during the previous evening's budget workshop. The only change was to the language regarding adopting the tentative budget, and that was changed to match the previous year's wording.

Trustee Tams made the Motion to approve the Tentative Budget and Appropriation Ordinance 2020-1. It was seconded by Trustee Chatman.

Roll Call Vote:

Ayes: Tams, Chatman, Allen, Mullen

Nays: None

Absent: Riedy

Motion Passed

Discussion of and Potential Action on Tentative Budget for Fiscal Year 2021, Road District:

Highway Commissioner Young noted that his budget numbers were the same as presented to the board at the budget workshop the previous evening. He also made the same change as Supervisor Mullen to the wording of the document.

Trustee Chatman moved that the board approve the Tentative Lisle Township Road District Budget for fiscal year 2021 as presented. Trustee Allen seconded the motion.

Roll Call Vote:

Ayes: Tams, Chatman, Allen, Mullen

Nays: None

Absent: Riedy

Motion Passed

Discussion of and Potential Action on Employee Manual 2020 Update:

The supervisor explained that the document was sent to the board with the necessary changes to accommodate the changes to Illinois law with respect to the use of recreational cannabis. Changes were also made to reflect the new Workplace Transparency Act; these necessary changes included accommodations regarding gender identity.

The changes were reviewed by the township's attorney to be sure that they complied with the new Illinois law.

Trustee Allen made the Motion to approve the 2020 employee manual update. It was seconded by Trustee Chatman.

Motion Passed

Discussion of Status of Demolition and Long-Term Solution for Assessor's Office Space:

Supervisor Mullen noted that almost all of the demolition of the 4721 Indiana Ave. building was nearly complete. The supervisor expected the vast majority of the work to be done very soon. Some of the grading and seeding will have to be put off until the Spring.

Hearing no questions from the board regarding the demolition; the supervisor moved on to say that she and the assessor had received the first set of plans for the new assessor's office buildout.

The supervisor noted that all of the costs had not been determined such that the board could act upon the issue, but real progress was being made. She then turned over the discussion to Assessor Trowbridge.

The assessor noted that the buildout will include a safety barrier between the areas of the office where the public will visit and the employee's workspaces. He described the potential layout using a drawing of the space.

The supervisor then asked the assessor if the property owner has enough information to get accurate cost estimates. This information is necessary to obtain accurate costs. The assessor indicated he believed so, but he would double check

Reports of Elected Officials:

Assessor Trowbridge: No Report

Commissioner Young: No Report

Supervisor Mullen: The supervisor indicated that the Lisle TIFF meeting was set for January 17th, and the Lisle Intergovernmental meeting would January 23rd.

The supervisor noted that there was one bill from Nicor that was due to the demolition of the 4721 Indiana Ave. building. She asked the finance director that this particular bill be assigned to the capital improvement portion of the budget. The amount of the Nicor bill changed to the Capital Improvement line item was \$991.45.

Other Business: None

Audit of Expenditures:

Trustee Tams made a Motion to audit expenditures; it was Seconded by Trustee Allen. Voice vote, all in favor, motion passed.

The following total expenditures in each fund were reviewed:

Town Fund	\$51,044.85
General Assistance Fund	\$15,326.60
Road & Bridge Fund	\$122, 284.81

Audit of Expenditures(Continued):

Trustee Allen made a Motion to approve the audit of the expenditures; it was Seconded by Trustee Tams.

Roll Call Vote:

Ayes: Tams, Chatman , Allen, Mullen

Nays: None

Absent: Riedy,

Motion Passed

Executive Session:

Motion to adjourn to executive session for the purpose of discussing pending litigation was made at 7:54 PM by Trustee Chatman. Motion was seconded by Trustee Tams.

Motion Passed by unanimous voice vote.

Supervisor Mullen called the regular meeting to order at 7:58PM

There was a brief discussion as to procedure.

Trustee Chatman moved to approve the executive session minutes of December 11, 2019. The motion was seconded by trustee Tams.

Motion passed

Adjournment:

Trustee Tams made a Motion to adjourn; it was seconded by Trustee Allan. Voice vote, all present in favor, motion passed. The meeting adjourned at 8:02 PM.

Respectfully Submitted,



Robert Klaeren
Township Clerk