

*Revised Agenda*

*Lisle Township*

*Board of Trustee Meeting*

July 13, 2005

1. Call Meeting to Order at 7:30 p.m.
2. Pledge of Allegiance to the Flag
3. Roll Call
4. Public Comments
5. Approval of Minutes from June 8, 2005 Meeting
6. Huntington Hill Residents to Address the Board Regarding Vacant Land
7. Approval of Audit for Fiscal Year Ending March 31, 2005
8. Approval of ERI, Effective September 1, 2005
9. Discussion of Health Insurance Renewal Premiums
10. Approval of Resolution to Include Section 125 Plan as IMRF Earnings
11. Discussion of Township Building
12. Report of Township Supervisor – Charles B. Clarke
13. Reports of Township Officers
14. Other Business
15. Audit of Expenditures
16. Adjournment

**"Disabled persons are welcome to our Board Meetings. Please give us 48 hours notice so that we can make any necessary special arrangements."**

## *Agenda*

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**LISLE TOWNSHIP  
DUPAGE COUNTY, ILLINOIS**

**MINUTES OF THE REGULAR MEETING OF JULY 13, 2005**

CALL TO ORDER: The Regular Meeting of the Board of Town Trustees was called to order by Supervisor Clarke at 7:30 p.m., at the Lisle Township office, 4711 Indiana Avenue, Lisle, IL.

1. Roll Call:

Present:

Supervisor Charles Clarke  
Highway Commissioner Michael Dow  
Assessor John Trowbridge  
Trustee Sam Smith  
Trustee Patti Voras  
Trustee Vito Modica  
Trustee Robert Klaeren  
Clerk Richard Tarulis

Absent:

None

Others Present:

Mr. Frank Pantaleo  
Mr. Todd Gianvito

2. Public Comments: None.

3. Discussion of Health Insurance Renewal: Mr. Todd Gianvito from Esser Hayes Insurance presented information on the Township's health insurance. The renewal date is September 1, and Blue Cross/Blue Shield is not renewing the current plan that the Township is in. Esser Hayes reviewed plans from other insurance companies, including Aetna United Healthcare and Destiny, and recommends the BC/BS Blue Advantage Entrepreneur PPO/HMO as a substitute plan. Mr. Gianvito handed out charts with comparisons of the current and proposed benefits and costs. The plans are comparable. The costs are up slightly for the PPO, and down substantially for the HMO. The doctors in-network are basically the same.

After discussion, the consensus of the Board was to place the insurance renewal on the August agenda for final action. It was noted that employees must enroll during August, and information must be given out prior to the August Board meeting.

4. Approval of Minutes: Motion by Trustee Smith to approve the minutes of the June 8, 2005 Town Board meeting. Second by Trustee Klaeren. Voice vote, all in favor, motion passed.

5. Approval of Annual Audit for Fiscal Year Ending March 31, 2005: The audit was handed out last month, and there was no further discussion.

Motion by Trustee Modica to approve the Annual Audit as presented. Second by Trustee Klaeren.

Roll Call Vote:

Ayes: Smith, Voras, Modica, Klaeren, Clarke

Nays: None

Absent: None (Motion Passed.)

6. Approval of IMRF Early Retirement Incentive Program for Township Employees: Supervisor Clarke presented information from IMRF regarding the early retirement program, and anticipated costs and savings. Several employees would be eligible. The Township adopted an early retirement program several years ago, and the costs have been retired.

Motion by Trustee Smith to approve the IMRF Early Retirement Incentive Program, with one-year window beginning August 31, 2005, and three-year amortization of the Township's costs. Second by Trustee Klaeren.

Roll Call Vote:

Ayes: Smith, Voras, Modica, Klaeren, Clarke

Nays: None

Absent: None (Motion Passed.)

7. Approval of Resolution to Include Section 125 Cafeteria Plan as IMRF Earnings: Clerk Tarulis described the Resolution to include Section 125 benefits as earnings for IMRF retirement purposes.

Motion by Trustee Modica to approve the Resolution to Include Section 125 Cafeteria Plan as IMRF Earnings, as presented. Second by Trustee Klaeren.

Roll Call Vote:

Ayes: Smith, Voras, Modica, Klaeren, Clarke

Nays: None

Absent: None (Motion Passed.)

8. Discussion of Township Building: Supervisor Clarke described the construction that has taken place for the sign in front of the building. Work is being scheduled for the parking lot.

9. Report of Township Supervisor: Supervisor Clarke read a report from Ms. Laura Pantaleo regarding the Access DuPage program, and requesting a donation to the program. Other townships are also donating, because the program relieves the townships of some of their obligations to General Assistance recipients. Motion by Trustee Klaeren to donate \$3,500.00 to Access DuPage. Second by Trustee Modica.

Roll Call Vote:

Ayes: Smith, Voras, Modica, Klaeren, Clarke

Nays: None

Absent: None (Motion Passed.)

10. Reports of Township Officers: Assessor Trowbridge reported that he intends to bring a Resolution to the Board meeting next month to authorize Township employees to contribute part of their salary to PEBSCO, a 401-K-type qualified retirement plan. There will be no cost to the Township.

Highway Commissioner Dow discussed recent legislation that will allow unions to attempt to organize at employers with as little as five employees. The Township employees have not been approached by any unions.

11. Other Business: Clerk Tarulis presented the annual membership renewal from Township Officials of Illinois. Several officials have recently been at TOI seminars, and everyone reads the monthly magazine for timely and important township business. TOI is available to assist township employees and officials at anytime, and is a valuable resource.

Motion by Trustee Smith to renew the TOI membership for 2005 – 2006, at a cost of \$1,140.52. Second by Trustee Modica.

Roll Call Vote:

Ayes: Smith, Voras, Modica, Klaeren, Clarke

Nays: None

Absent: None (Motion Passed.)

Clerk Tarulis noted that Supervisor Clarke was awarded the Excellence in Government Award from the Illinois State Crime Commission, at a ceremony at Drury Lane this month. Mr. Clarke was congratulated by everyone.

12. Audit of Expenditures:

Motion by Trustee Smith to audit expenditures. Second by Trustee Voras. Voice vote, all in favor, motion passed.

The following total expenditures in each fund were reviewed:

Town Fund	\$ 78,641.04
General Assistance Fund	\$ 7,701.30
Road & Bridge Fund	\$345,738.56

Motion by Trustee Voras to approve the audit of the expenditures. Second by Trustee Modica.

Roll Call Vote:

Ayes: Smith, Voras, Modica, Klaeren, Clarke

Nays: None

Absent: None (Motion Passed.)

13. Motion to Adjourn: Motion to adjourn by Trustee Smith, second by Trustee Voras. Voice vote, all in favor, motion passed. The meeting adjourned at 9:05 p.m.

Respectfully Submitted,

*Richard J Tarulis*

Richard J. Tarulis  
Township Clerk

\* Next regular meeting Wednesday, August 10, 2005, at 7:30 p.m. at the Lisle Township office

**LISLE TOWNSHIP  
DUPAGE COUNTY, ILLINOIS**

**MINUTES OF THE REGULAR MEETING OF JULY 8, 2005**

CALL TO ORDER: The Regular Meeting of the Board of Town Trustees was called to order by Supervisor Clarke at 7:30 p.m., at the Lisle Township office, 4711 Indiana Avenue, Lisle, IL.

1. Roll Call:

Present:

Supervisor Charles Clarke  
Highway Commissioner Michael Dow  
Assessor John Trowbridge  
Trustee Sam Smith  
Trustee Patti Voras  
Trustee Vito Modica  
Trustee Robert Klaeren  
Clerk Richard Tarulis

Absent:

None

Others Present:

Mr. Frank Pantaleo  
Mr. Todd Gianvito

2. Public Comments: None.

3. Discussion of Health Insurance Renewal: Mr. Todd Gianvito from Esser Hayes Insurance presented information on the Township's health insurance. The renewal date is September 1, and Blue Cross/Blue Shield is not renewing the current plan that the Township is in. Esser Hayes reviewed plans from other insurance companies, including Aetna United Healthcare and Destiny, and recommends the BC/BS Blue Advantage Entrepreneur PPO/HMO as a substitute plan. Mr. Gianvito handed out charts with comparisons of the current and proposed benefits and costs. The plans are comparable. The costs are up slightly for the PPO, and down substantially for the HMO. The doctors in-network are basically the same.

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4. Approval of Minutes: Motion by Trustee Smith to approve the minutes of the June 8, 2005 Town Board meeting. Second by Trustee Klaeren. Voice vote, all in favor, motion passed.

5. Approval of Annual Audit for Fiscal Year Ending March 31, 2005: The audit was handed out last month, and there was no further discussion.

Motion by Trustee Modica to approve the Annual Audit as presented. Second by Trustee Klaeren.

Roll Call Vote:

Ayes: Smith, Voras, Modica, Klaeren, Clarke

Nays: None

Absent: None (Motion Passed.)

6. Approval of IMRF Early Retirement Incentive Program for Township Employees: Supervisor Clarke presented information from IMRF regarding the early retirement program, and anticipated costs and savings. Several employees would be eligible. The Township adopted an early retirement program several years ago, and the costs have been retired.

Motion by Trustee Smith to approve the IMRF Early Retirement Incentive Program, with one-year window beginning August 31, 2005, and three-year amortization of the Township's costs. Second by Trustee Klaeren.

Roll Call Vote:

Ayes: Smith, Voras, Modica, Klaeren, Clarke

Nays: None

Absent: None (Motion Passed.)

7. Approval of Resolution to Include Section 125 Cafeteria Plan as IMRF Earnings: Clerk Tarulis described the Resolution to include Section 125 benefits as earnings for IMRF retirement purposes.

Motion by Trustee Modica to approve the Resolution to Include Section 125 Cafeteria Plan as IMRF Earnings, as presented. Second by Trustee Klaeren.

Roll Call Vote:

Ayes: Smith, Voras, Modica, Klaeren, Clarke

Nays: None

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Roll Call Vote:

Ayes: Smith, Voras, Modica, Klaeren, Clarke

Nays: None

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Roll Call Vote:

Ayes: Smith, Voras, Modica, Klaeren, Clarke

Nays: None

Absent: None (Motion Passed.)

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Roll Call Vote:

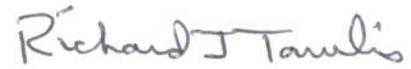
Ayes: Smith, Voras, Modica, Klaeren, Clarke

Nays: None

Absent: None (Motion Passed.)

13. Motion to Adjourn: Motion to adjourn by Trustee Smith, second by Trustee Voras. Voice vote, all in favor, motion passed. The meeting adjourned at 9:05 p.m.

Respectfully Submitted,



Richard J. Tarulis  
Township Clerk

\* Next regular meeting Wednesday, August 10, 2005, at 7:30 p.m. at the Lisle Township office

**RESOLUTION**  
**IMRF I.D. #69 033 3613**

**Resolution to Adopt**

**IMRF Early Retirement Incentive**

WHEREAS, Section 7-141.1 of the Illinois Pension Code provides that a participating member may elect to adopt an early retirement incentive program offered by the Illinois Municipal Retirement Fund by adopting a resolution; and

WHEREAS, the goal of adopting an early retirement program is to realize a substantial savings in personnel costs by offering early retirement incentives to employees who have accumulated many years of service credit; and

WHEREAS, implementation of the early retirement program will provide a budgeting tool to aid in controlling payroll costs; and

WHEREAS, the Lisle Township Board of Trustees has determined that the adoption of an early retirement program is in the best interests of Lisle Township.

THEREFORE BE IT RESOLVED by the Board of Trustees of Lisle Township that;

1. Lisle Township does hereby adopt the Illinois Municipal Retirement Fund early retirement incentive program as provided in Section 7-141.1 of the Illinois Pension Code. The early retirement incentive program shall take effect on **September 1, 2005**.
2. In order to help achieve a true cost saving, an employee who retires under the early retirement incentive program shall lose those incentives if he or she later accepts employment with any IMRF employer in any position.
3. In order to utilize an early retirement incentive as a budgeting tool, Lisle Township will use its best efforts to limit the salaries paid to the employees who replace the employees who retire under the early retirement incentive program.

4. The effective date of each employee's retirement under this early retirement incentive program shall be set by Lisle Township and shall be no earlier than the effective date of the program and no later than one year after that effective date; except that the employee may require that the retirement date set by the employer be no later than the June 30 next occurring after the effective date of the program and no earlier than the date upon which the employee qualifies for retirement.
5. To be eligible for the early retirement incentive under this Section, the employee must have attained age 50 and have at least 20 years of creditable service by his or her retirement date.
6. The Town Clerk shall promptly file a certified copy of this resolution with the Board of Trustees of the Illinois Municipal Retirement Fund.

Passed and Approved by the Lisle Township Board of Trustees this 13<sup>th</sup> day of July, 2005.

AYES: SMITH  
VORAS  
MODICA

KLAEREN  
CLARKE  
 \_\_\_\_\_

NAYS: NONE

\_\_\_\_\_

ABSENT: NONE

Richard J Tarulis  
 Richard J. Tarulis, Lisle Township Clerk

Charles B. Clarke

(Seal)



# SUGGESTED FORM OF RESOLUTION TO ADOPT AMORTIZATION PERIOD FOR IMRF EARLY RETIREMENT INCENTIVE

IMRF Form 6.78 (7/2003)

PLEASE ENTER Employer IMRF I.D. Number  
3 6 1 3

## RESOLUTION

Number \_\_\_\_\_

WHEREAS, on July 13, 2005 the Board of  
DATE BOARD, COUNCIL, ETC.

Lisle Township  
EMPLOYER NAME

adopted Resolution (Ordinance) No \_\_\_\_\_ which established an early retirement incentive (incentive) through the Illinois Municipal Retirement Fund for its employees; and,

WHEREAS, Section 7-141.1 of the Illinois Pension Code provides that a participating employer may select an amortization period for the actuarial costs of the incentive which may be no greater than 10 years; and,

WHEREAS, Lisle Township is prohibited from adopting a subsequent  
EMPLOYER NAME  
incentive until the actuarial costs of the previous programs are paid.

RESOLVED (ORDAINED) by the Board of Lisle Township that  
BOARD, COUNCIL, ETC. EMPLOYER NAME

the Lisle Township Board does hereby request the Illinois Municipal Retirement Fund to  
EMPLOYER NAME  
amortize the cost of the incentive over a period of 3 years.  
NUMBER

## CERTIFICATION

I, Richard J. Tarulis, the Clerk of the  
NAME CLERK OR SECRETARY

Lisle Township of the County of DuPage, State of Illinois,  
EMPLOYER NAME COUNTY

do hereby certify that I am the keeper of the books and records of the Lisle Township and  
EMPLOYER NAME

that the foregoing is a true and correct copy of a resolution (ordinance) duly adopted by the Board at a  
BOARD, COUNCIL, ETC.  
meeting duly convened and held on the 13th day of July, 2005.

SEAL

Richard J Tarulis

CLERK OR SECRETARY OF THE BOARD

Illinois Municipal Retirement Fund  
Suite 500, 2211 York Road, Oak Brook Illinois 60523-2337  
Service Representatives 1-800-ASK-IMRF  
www.imrf.org



# Suggested resolution to include compensation paid under an Internal Revenue Code Section 125 Plan as IMRF earnings

IMRF Form 6.72 (Rev. 08/03)

PLEASE ENTER Employer IMRF I.D. Number  
3 6 1 3

**RESOLUTION**

Number \_\_\_\_\_

**WHEREAS**, standard member earnings reportable to the Illinois Municipal Retirement Fund do not include compensation paid under an Internal Revenue Code section 125 plan or compensation directed into a premium conversion plan or flexible spending account; and

**WHEREAS**, an IMRF participating unit of government may elect to include in IMRF earnings compensation paid under an I.R.C. section 125 plan or compensation directed into a premium conversion plan or flexible spending account by action of the governing body; and

**WHEREAS**, the Board of Trustees \_\_\_\_\_ of the  
BOARD, COUNCIL, etc.

Lisle Township \_\_\_\_\_ is authorized to include  
EMPLOYER NAME

section 125 plan and premium conversion and flexible spending account compensation as earnings reportable to IMRF and it is desirable that it do so.

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees \_\_\_\_\_ of the  
BOARD, COUNCIL, etc.

Lisle Township \_\_\_\_\_ does hereby elect to  
EMPLOYER NAME

include as earnings reportable to IMRF compensation paid under an I.R.C. section 125 plan and/or compensation directed into a premium conversion plan or flexible spending account effective 8/1/1999 \_\_\_\_\_  
EFFECTIVE DATE

**BE IT FURTHER RESOLVED** that the Clerk \_\_\_\_\_ is authorized and directed  
CLERK OR SECRETARY OF THE BOARD  
to file a duly certified copy of this resolution with the Illinois Municipal Retirement Fund.

**CERTIFICATION**

I, Richard J. Tarulis \_\_\_\_\_, the Clerk \_\_\_\_\_  
NAME CLERK OR SECRETARY

of the Lisle Township \_\_\_\_\_ of the County of DuPage \_\_\_\_\_,  
EMPLOYER NAME COUNTY  
State of Illinois, do hereby certify that I am keeper of its books and records and that the foregoing is a true and correct copy of

a resolution duly adopted by its Board of Trustees \_\_\_\_\_ at a meeting duly convened  
GOVERNING BODY

and held on the 13th day of July, 2005.

SEAL

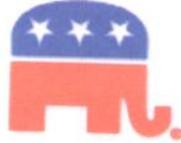
*Richard J Tarulis*

CLERK OR SECRETARY OF THE BOARD

**Illinois Municipal Retirement Fund**

Suite 500, 2211 York Road, Oak Brook Illinois 60523-2337 www.imrf.org

IMRF Form 6.72 (Rev. 08/03) Service Representatives 800/ASK-IMRF (1-800-275-4673)



**Gordon D. Butler**  
**Committeeman, 81<sup>st</sup> Precinct, Lisle Twp,**

PO Box 845  
Naperville, Illinois 60566-0645  
630.886.9559  
June 13, 2005

The Lisle Township Board of Trustees  
4711 Indiana Avenue  
Lisle, Illinois 60532-1610

**Parcel 0820107006**

To the Board;

A group of Huntington Hill constituents who reside in my precinct wish to address the Board of Trustees regarding a parcel of undeveloped, unkept land located in unincorporated Lisle Township between 450 Olesen Drive and 510 Olesen Drive in Naperville.

The residents share a common concern for public safety and health for this over-grown piece of property. The property attracts trash, vermin, rodents, mosquitoes and the neighborhood children. The residents who, until recently, from time to time have cleaned the lot themselves now find they need the assistance of the Township to finish the job.

The presentation would be brief. Hopefully this could occur during the regular Board meeting on July 13, 2005.

Respectfully Submitted

Gordon Butler