

Computer Training

FREE! Register Now!



First Church of Lombard
220 South Main Street in Lombard

MS Excel 1

Opening + saving
spreadsheets
Data entry + formatting
Entering simple formulas
Using data lists

Wednesday | 7 weeks
7:00 p.m. – 8:30 p.m.
June 26 - August 7

Powerpoint

Inserting text, graphs, and charts
Slide design and layout
Create and demonstrate
presentations.

Saturday | 7 weeks
9:30 a.m. – 11:00 a.m.
June 29 - August 10



Visit www.peoplesrc.org
for more information.



Call 630-682-5402 ext. 223
to register now.

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First United Methodist Church
1032 Maple Avenue in Downers Grove

Beginning Word

Formatting
documents

Inserting tables +
pictures

Saturday 7 Weeks

9:00 AM - 10:30 AM

June 29 - August 10



People's Resource Center



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for more information.



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Woodridge Public Library
3 Plaza Drive in Woodridge

Introduction to Computers

Basic computer
operation

Keyboard and mouse
skills

Internet and email

Saturday 7 Weeks

9:30 AM - 11:00 AM

June 29 - August 10



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