



BEAR

LANDSCAPE GROUP

A design, build and maintenance company.

"Making dreams come true"

OFFICE

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LANDSCAPE MANAGEMENT PROPOSAL

FOR
LISLE TOWNSHIP
4711 INDIANA ST.
LISLE, IL 60532

JANUARY 18, 2019

SCOPE OF WORK:

THIS PROPOSAL PROVIDES FOR THE MAINTENANCE AND CARE FOR THE EXTERIOR LANDSCAPED AREAS FOR THE PROPERTY LOCATED AT: 4711 INDIANA ST. LISLE, IL 60532

PERIOD OF COVERAGE:

THIS PROPOSAL SHALL PROVIDE FOR ALL LANDSCAPE MAINTENANCE SERVICES FOR THE PERIOD BEGINNING **APRIL 15, 2019** AND ENDING **NOVEMBER 15, 2019**.

GENERAL LANDSCAPE MAINTENANCE:

A. Spring Cleanup

Spring clean up operations will be completed as soon as seasonal conditions permit and will be completed no later than May 1st. Entire property will be cleared of all debris that accumulated over winter.

B. Turf Mowing

All turf will be evenly cut and trimmed once per week. Turf adjacent to walks and curbs shall be edged as needed. Garbage debris will be picked up before mowing. Mowing equipment and patterns shall be employed to avoid rutting. Mowing height shall be cut between 2.5-3" as conditions dictate. Garbage and debris will be picked up before mowing operations each week.

C. Landscape Beds Maintenance

Landscape beds will be kept neat and weeded on a as-needed basis. The use of mechanical and manual operations will be used to help control weeds. Services will be performed throughout the growing season. Edging of planting beds will be kept defined and neat.

D. Fall Clean up

Fall clean up operations will be completed as part of the last week's services as noted in the proposal's period of coverage. This is generally between October 31st and November 25th, weather permitting. Rake and collect all leaves and miscellaneous debris around site. We will clean all walks and parking areas of landscape debris.

E. Fertilizing Applications

All turf areas will be fertilized (3) three times per season. All areas will receive the following applications. Spot spraying will be done as needed, included with applications.

Application 1 (Late April)- Pre-Emergent crabgrass control product with a premium grade fertilizer applying nitrogen at a rate of 1lb per 1000 square feet of turf.

Application 2 (May)- Broadleaf control product with a premium grade fertilizer applying nitrogen at a rate of 1lb per 1000 square feet of turf.

Application 3 (Late Oct-Ear Nov)- High nitrogen treatment with a nutrient supply to prepare for winter. Very important for survival of harsh winters and early spring green up.

F. Shrubs, Evergreens, Ornamental Trees and Ground Cover

All deciduous and evergreen shrubs below 8 feet shall be properly pruned twice per each growing season at the proper time, dependent upon the plant species and variety included in maintenance package. Ground cover will be trimmed as needed. Ornamental trees along sidewalks and driveways with over hanging branches will be trimmed up so branches do not block pedestrian traffic.

GENERAL:

I. Period of Coverage

This proposal shall provide landscape maintenance services for the billing period of April 15th through November 15th between customer, herein referred to as the Owner, and Bear Landscape Group (the Contractor). The annual contract is divided into eight equal payments for convenience of the Owner and Contractor. The monthly invoices are based on a simple protraction of the annual services and are not indicative of work performed in any period. If not priced monthly, all services will be on a per occurrence basis.

II. General Standards

The Contractor will furnish labor, materials, tools and equipment necessary to perform the work described in the specifications. The Contractor will perform all duties in workmanship like manner creating as little disruption as possible to owner. Maintenance visits will be scheduled April 15th through November 15th to conform to professional horticultural practices and climate conditions. This is subject to change due to weather, holidays or other uncontrollable circumstances.

III. Quality

All workmanship will meet the highest industry standards and will be in accordance with accepted horticultural practices. Our object is to satisfy and educate our Owners in the services that we perform so all will benefit.

IV. Insurance

Bear Landscape Group and all employees are fully insured. A certificate of insurance will be provided upon request as proof of employee workers' compensation and general contractor's liability insurance policies.

V. Cancellation Policy

This contract may be cancelled by either party with or without cause upon thirty (30) days written notice. If contractor cannot correct deficiencies within thirty days, this contract will become null and void and all services rendered will become due and payable within the terms of this contract. Billings do not necessarily reflect the cost of service performed. All correspondence regarding cancellation shall be via Certified Mail/Return Receipt Requested.

VI. Billing

Billings for services are sent out at the beginning of each month and are Net-30. Payments not received within 30 days of invoice date are subject to 1.5% per month service charge or the minimum \$10 charge, whichever is greater. Accounts past due greater than 45 days are in jeopardy of service suspension and will be turned over to a separate company for collections. Client agrees to pay all collection costs for unpaid invoices, including all attorneys' fees. Any additional work not specified and performed on a request of the customer shall be subject to terms hereof and shall be charged on a time and material basis. All services and material will be considered property of Bear Landscape Group, until such items are paid in full.

VII. Work Conditions/Rain

All work will be performed in a timely and orderly manner as specified in this outline. In the event of unforeseen circumstances such as heavy rains, trimming, pruning, weeding will be scheduled for the following week. Turf mowing will be scheduled for the following day. We will not be responsible for damage to items left in the lawn areas where work is to be completed. Such items may include but not limited to toys, newspaper, hoses, wires, garden implements, pet leashes or tools. Please remove these items weekly before each scheduled visit.

LANDSCAPE MAINTENANCE SERVICES

FOR

LISLE TOWNSHIP

This Agreement is dated 01-15-2019 between the above mentioned client and Bear Landscape Group LLC., shall be in accordance with the attached scope of services and subject to terms and conditions listed.

Job Site: Lisle Township
4711 Indiana St.
Lisle, IL 60532

Property Management: (Contact) Jim Vondran
Lisle Township

2019 Landscape Maintenance	Season Contract:	\$3672.00
	8 Monthly Installments of:	\$459.00

This agreement shall pass to benefit and be binding on the parties, heirs, executors, administrators, assignees, and successors of the parties. This agreement contains the entire understanding of the parties and no statements, promises or inducements made by either party or agent of either party that are not contained in this written agreement shall be valid or binding. In the event of a dispute between the parties, then the suits of any litigation shall be in DuPage County, Illinois and the laws of the state of Illinois shall govern.

Your signature affixed to the duplicate copy of this proposal will constitute a contract between us.

Sincerely,

BEAR LANDSCAPE GROUP LLC.

Michael Charicki
Account Manager

I have read the foregoing proposal, including terms of payment, and hereby accept it.

SIGNATURE Mary D. Mullen
TITLE Township Supervisor
DATE 4-30-19

BILLING INFORMATION:

Person: Bill Green
Company: Lisle Township
Address: 4711 Indiana Ave
City/Zip: Lisle, IL 60532
Phone: (630) 968-2087
P.O# _____
Email: billg@lisetownship.com

JOB LOCATION AND CONTACT:

Person: Jim Vondran
Company: Lisle Township
Address: 4711 Indiana Ave
City/Zip: Lisle, IL 60532
Phone: (630) 968-2087