

**LISLE TOWNSHIP  
DUPAGE COUNTY, ILLINOIS**

**MINUTES OF THE REGULAR MEETING OF DECEMBER 12, 2018**

CALL TO ORDER: The Regular Meeting of the Board of Township Trustees was called to order by Supervisor Mullen at 7:30 p.m. at the Lisle Township office, 4711 Indiana Avenue, Lisle, IL.

Roll Call:

Physically Present:

Supervisor Mary Jo Mullen  
Highway Commissioner Ed Young  
Assessor John Trowbridge  
Trustee Michael Tams  
Trustee Kathy Chatman  
Trustee Sean Allen  
Clerk Robert Klaeren

Present Electronically: None

Absent: Trustee Michael Riedy

Others Present:

Jim Vondran, Bill Green Carol Jonssin Tom Kodiak Sherri Fitzgerald  
Pat Cearny Paul O'Shea Doug Riccolo Sheri Gorssic

**Public Comments:**

Pat Cearny of 5817 Pershing Avenue, Downers Grove introduced herself to the board. She also introduced her builder Paul O'Shea. Ms. Cearny then began by referring to a document passed out to the board a document which she told the board described how she was treated in a negative way by the highway department. She then asked if the board could help her gain financial relief.

Sheri Fitzgerald then introduced herself as a member of the homeowner's board in her neighborhood (the Woods of Hobson Green), she said that there was frustration with the garbage collection from Republic Services and how when they call them they get different answers from individuals who answer the telephone. She later described why they are frustrated with the lack of answers.

Doug Ricolo and Carol Jorssin introduced themselves as land owners of a building just north of the township campus. Mr. Ricolo said that there is space in the building he could build out specifically for the township since it lost the use of the assessor's building. They closed by thanking the board for its time and once again expressing their interest in working with the township.

**Approval of the November 14<sup>th</sup> , Road District Budget Hearing Minutes:**

Trustee Tams made the motion to approve the November 14, 2018 Road District Budget Hearing Minutes as presented: Motion was Seconded by Trustee Chatman.

Motion Passed

**Approval of the November 14<sup>th</sup> , Town Fund and General Assistance Budget Hearing Minutes:**

Trustee Tams made the motion to approve the November 14, 2018 Town Fund & General Assistance Budget Hearing Minutes as presented: Motion was Seconded by Trustee Allen.

Motion Passed

**Approval of the November 14<sup>th</sup> , Regular Meeting Minutes:**

Trustee Allen made the motion to approve the November 14, 2018 Regular Meeting Minutes as presented: Motion was Seconded by Trustee Tams.

Motion Passed

**Discussion of and Potential Action on 2019 Board Meeting Schedule and Holiday Schedules for Supervisor's, Assessor's and Highway Department Offices:**

Trustee Chatman made a motion to approve the Board Meeting Schedule, and Holiday Schedules as presented, Trustee Allen Seconded the Motion.

Following a brief discussion, Supervisor Mullen called the Motion.

Motion Passed

**Discussion of Budget Cycle for Fiscal Year 2019/2020:**

The Board discussed the schedule regarding the “stub” year and the process and potential schedule for approving the fiscal year budget for the fiscal year that begins April 1, 2019 and concludes March 31, 2020.

The possibility of a Budget workshop in January was discussed. The individual board members then consulted their calendars and it was determined that the 7th of January would work for both board members and staff.

Supervisor Mullen then said that she would call a budget workshop meeting for January 7<sup>th</sup> at 6:30 PM.

**Discussion of Accounting Methods:**

The supervisor provided each of the elected official with the State Bill 2638 and the implications the bill had on both the Accrual and Modified Cash methods as acceptable accounting methods moving forward.

The board discussed the implications of the new law and noted that by keeping with the Modified Cash Basis of accounting it would save taxpayer money and still provide a compressive view of the township's finances.

**Discussion of Revisiting Ordinance 2017-05, Purchasing Policy:**

Supervisor Mullen explained that she placed this item on the agenda to follow up on a commitment she made to the board when the ordinance was passed. The board said that it continues to be comfortable with the ordinance and how routine bills were paid under the guidance of the ordinance.

**Discussion of and Potential Action on PACE Partnership Agreement:**

The supervisor provided the board with a status update but since final documentation and contracts were not provided to the township yet there is no action for the board to take.

**Discussion and Potential Action to release Executive Session Minutes:**

The Board discussed releasing the minutes.

Trustee Chatman Motioned to hold the Minutes. The Motion was seconded by Trustee Tams.

Roll Call Vote:  
Ayes: Tams, Chatman, Allen, Mullen  
Nays: None  
Absent: None  
Motion Passed

## **Reports of Elected Officials:**

### **Assessor Trowbridge:**

The assessor noted that there was a typical number of tax objections to date but more were expected since the filing deadline had not yet passed.

The Assessor reported that he had continued to have conversations regarding a permanent space for the assessor's office. Very recently he had recently spoken with; the Village of Lisle regarding the potential of renting space in the Village Hall. Lisle District 202 also has spoken with the assessor regarding space in one of their buildings once the Meadows School is completed. Also, Mr. Rocolo has been pursuing the potential of the township renting from them. He reiterated that no situation is without its challenges.

### **Highway Commissioner Young:**

The highway commissioner said that he had met with NICOR regarding the issues caused by its pipeline work near the Meadows subdivision. He explained why the pipeline placement was taking longer than expected and that the additional work may have caused damages to some homes in the area. He had met with NICOR to discuss the potential of issues and other residents' concerns with the work. NICOR has assured him that they have structural engineers and will work with concerned residents.

The highway department has purchased two new computers for approximately \$1,900.00. This purchase was made necessary because a computer recently failed after many years in service.

The highway department has purchased a new truck which was budgeted for in 2018.

He completed the report by saying that following the snowstorm after all the snow had melted. The township highway crews were able to get out and pick up all of the remaining leaves in the parkways and ditches.

### **Supervisor Mullen:**

Supervisor Mullen told the board that there was an amazing response to the Christmas program this year and that many families were served. Also the Telephone Pioneers provided a very generous donation. She then expressed her appreciation for all of those who helped the program be successful.

Narcan Training had been suggested by Trustee Chatman in a past meeting. Supervisor Mullen has been coordinating with the DuPage County Health Department and there will be more to follow.

Supervisor Mullen then deferred to Bill Green for the next portion of her report: Bill Green then conveyed that he had contacted Lisle Senior High School shop teacher Darius Bamboat regarding a broken cabinet in the food pantry. Mr. Bamboat generously offered to have his students assist in the repair. He then enlisted student Jacob Anderson, who crafted two pieces of wood based on Mr. Green's drawing; confident that one would work. Mr. Green received the components and was able to fix the cabinet using one of the components made by Jacob.

In closing, Supervisor Mullen noted that the waste hauling contract would expire at the end of 2019. It was discussed by the board that the waste hauling contract would be an important priority this year.

**Other Business:** None

**Audit of Expenditures:**

Motion by Trustee Chatman to audit expenditures, Second by Trustee Allen. Voice vote, all in favor, motion passed.

The following total expenditures in each fund were reviewed:

Town Fund	\$ 85,936.60
General Assistance Fund	\$ 8,006.92
Road & Bridge Fund	\$ 170,970.93

Motion by Trustee Allen to approve the audit of the expenditures. Seconded by Trustee Chatman.

Roll Call Vote:

Ayes: Tams, Chatman, Allen, Mullen

Nays: None

Absent: None

Motion Passed

**Executive Session:** None

**Adjournment:**

Motion to adjourn was made by Trustee Chatman; it was second by Trustee Tams. Voice vote, all present in favor, motion passed. The meeting adjourned at 8:33 p.m.

Respectfully Submitted,



Robert Klaeren  
Township Clerk