

**LISLE TOWNSHIP  
DUPAGE COUNTY, ILLINOIS**

**MINUTES OF THE REGULAR MEETING OF NOVEMBER 8, 2017**

CALL TO ORDER: The Regular Meeting of the Board of Township Trustees was called to order by Supervisor Mullen at 7:30 p.m. at the Lisle Township office, 4711 Indiana Avenue, Lisle, IL.

Roll Call:

Physically Present:

Supervisor Mary Jo Mullen  
Highway Commissioner Ed Young  
Trustee Michael Tams  
Trustee Michael Riedy  
Trustee Sean Allen  
Clerk Robert Klaeren  
Assessor John Trowbridge

Present Electronically: None

Absent: Trustee Kathy Chatman

Others Present: Jim Vondran      Gerry Galloway      Bill Green      Paula Garcia  
Theresa Sullivan      Rob Gaylord      Gail Clark      William Edson  
Janice Podolski      Dave Reynolds

**Public Comments:** Paula Garcia asked if the highway commissioner could put a truck load of the leaves collected in the food pantry garden as fertilizer. The highway commissioner said yes, he would be happy to.

**Approval of the October 11, 2017 Regular Meeting Minutes:**

Trustee Tams motioned for the approval of the minutes from the October 11th regular board meeting. Trustee Allen seconded the motion.

Motion was approved by unanimous voice vote.

**Discussion of and Potential Action on Insurance Policies:**

With the consensus of the board, this item was moved forward in the agenda to allow Rob Gaylord of Connor & Gallagher to tend to a family matter.

Mr. Gaylord introduced this item and the binder he provided for the coming year's property/casualty policies. He noted that the payroll was up 23% and the townships rates were down 13%. Also there are a few adjustments to the policy to cover newer equipment in the highway department. It was discussed that the overall costs for the policies have been stable for five years. It was then challenged by the board that payroll was up 23%. Finance Director Green noted that this increase was likely because of the intergovernmental agreement (IGA) with the

**Discussion of and Potential Action on Insurance Policies (Continued):**

Naperville Highway department. It was taken as an action item that Robb would meet with Mr. Green in the coming days to review the payroll records now that the IGA was cancelled to determine if this could have a positive effect on the Workman's Compensation segment of the policies.

Trustee Tams made the motion to approve the renewal of the insurance policies for the township. Motion seconded by Trustee Riedy.

There was a brief discussion of the action; during which the supervisor noted that there was another bid reviewed but it had coverage gaps. Mr. Gaylord noted the coverage they have provided us and what is in his proposal is more comprehensive than the other company offered.

Mr. Tams amended his motion to approve the renewal of the insurance policies for an amount not to exceed \$120,426.00; he noted that this would allow the township to realize any savings, pending the payroll review previously discussed. Mr. Riedy once again added his second to the motion.

Roll Call Vote:

Ayes: Tams, Riedy, Allen, Mullen,

Nays: None

Absent: Chatman

Motion Passed

**Discussion and Possible Action on Intergovernmental Agreement for Ride DuPage to Work:**

Trustee Allen Moved to approve the agreement, Second by Trustee Tams.

The supervisor informed the board that the City of Naperville had secured its grant funding for the next three years. This will help to minimize gaps in reimbursements from the city moving forward. Mr. Vondran then described the program and the funding mechanisms. The board then briefly discussed the program, who qualifies for it, and the program's benefits.

Roll Call Vote:

Ayes: Tams, Riedy, Allen, Mullen,

Nays: None

Absent: Chatman

Motion Passed

**Discussion and Possible Action on Clarke Environmental Mosquito Control Management, Inc. Contract:**

Trustee Tams made a motion to approve the contract for Clark Environmental Mosquito Control for 2018 through 2020. Motion seconded by Trustee Riedy

The board stated that they had an opportunity to review the documents since the last meeting. It was also noted that the dollar amount was the same as the previous contract.

Roll Call Vote:  
Ayes: Tams, Riedy, Allen, Mullen,  
Nays: None  
Absent: Chatman  
Motion Passed

**Discussion and Potential Action on Bear Landscaping Contract for Snow Removal:**

The Bear Landscaping Group maintains the township campus while the highway department is out plowing the roads in the community.

Trustee Riedy made a motion to approve the Bear Landscaping Group Contract. Seconded by Trustee Allen.

Roll Call Vote:  
Ayes: Tams, Riedy, Allen, Mullen,  
Nays: None  
Absent: Chatman  
Motion Passed

**Discussion and Potential Action Regarding Method of Accounting:**

The supervisor noted that in the board packet there was a copy of a letter from the Illinois Comptroller's Office. She summed up the document by saying that the document gives the township until 2019 to change its accounting method.

The board then discussed the benefits to begin the process in 2018 with final implementation by the 2019 deadline. This would allow for the board to spread the cost of the change over two fiscal years.

No action was taken.

**Discussion and Potential Action on Health Insurance Renewal:**

Supervisor Mullen asked for a motion to approve the health insurance renewal prior to discussion.

Trustee Tams made a motion to approve the health insurance renewal; second by Trustee Riedy.

The supervisor began by describing the documents and spreadsheets provided by both Esser Hayes as well as those prepared by the supervisor, noting the memorandum with her recommendation for the renewal, which is to begin on December 1.

The supervisor then invited Mr. Edson to go through the options in his proposal. Mr. Edson noted that increase for the coming year was more than 18% should the policy not be changed. Once they received the renewal from Blue Cross, they then reviewed several of the potential options. These options included a smaller selection of doctors and hospitals within Blue Cross. They also reviewed other carriers, their provider networks, and costs. This provided the board with more options to consider, both for the township employees as well as the township's residents.

The board discussed the scenarios, costs and benefits to the township, employees and costs looking at the options provided by Esser Hayes.

The highway commissioner then introduced the idea of a competitor who had offered up a plan from United Healthcare that had a smaller network. He described the details of the plan then explained that he thought it might be a better option for the township or at least the highway department.

Mr. Trowbridge discussed his conversations with staff regarding the matter and potential changes to the plan such as offering an enhanced HSA to the employees. He said that while none of the options are ideal, his staff appreciated the opportunity to have choices when determining which type of insurance they could have based on their situation. Understanding that these choices were designed to avoid the 18.6% increase in cost to keep their current plan.

Trustee Tams then asked for the supervisor to go through her proposed recommendation again now that several additional options and plans had been discussed. The supervisor then went through her recommendation offering four options detailed in her memorandum.

Trustee Tams withdrew his prior motion, and then introduced a new motion. This motion was to approve the supervisor's recommended offering the township's health insurance renewal options. The motion was seconded by Trustee Riedy.

Roll Call Vote:

Ayes: Tams, Riedy, Allen, Mullen,

Nays: None

Absent: Chatman

Motion Passed

**Discussion of and Potential Action on Tentative Amended Town Budget for 2017:**

The supervisor noted that the changes discussed in the budget workshop the proceeding Saturday had been made.

Trustee Tams made a motion to approve the tentative budget as amended; Trustee Allen seconded.

The board then discussed the budget and line item changes.

Once discussion concluded, the supervisor asked for a vote.

Roll Call Vote:

Ayes: Tams, Riedy, Allen, Mullen,

Nays: None

Absent: Chatman

Motion Passed

**Discussion of and Potential Action on Estimated Tax Levy Resolution 2017-4, Town Fund and General Assistance:**

Trustee Allen made the motion to approve the Estimated Tax Levy, Resolution 2017-4; Trustee Tams seconded.

Supervisor Mullen then briefly went through the levy noting that it is approximately the same as the previous year with the exception of the General Assistance portion, which had been levied the previous year to spend down reserves.

Roll Call Vote:

Ayes: Tams, Riedy, Allen, Mullen,

Nays: None

Absent: Chatman

Motion Passed

**Discussion of and Potential Action on Tentative Budget for 2018, Town Fund and General Assistance:**

A motion to approve the tentative Budget for Town Fund and General Assistance by Trustee Tams; Second by Trustee Riedy.

The board discussed the only substantive change from the budget presented in the workshop in line 1650. It was noted that the board had a workshop meeting to discuss and review the budget.

Roll Call Vote:

Ayes: Tams, Riedy, Allen, Mullen,

Nays: None

Absent: Chatman

Motion Passed

**Discussion of and Potential Action on Estimated Tax Levy Resolution, Road District:**

Trustee Tams made the motion to approve the Estimated Tax Levy for the Road District; Trustee Riedy seconded.

Highway Commissioner Young informed the board that the total levy was the same as the previous year. He then went through the document for the board.

Roll Call Vote:  
Ayes: Tams, Riedy, Allen, Mullen,  
Nays: None  
Absent: Chatman  
Motion Passed

**Discussion of and Potential Action on Tentative Budget for 2018, Road District:**

The highway commissioner noted that there were no changes to the previously presented budget.

Trustee Tams made the motion to approve the tentative budget for 2018; second by Trustee Allen.

Roll Call Vote:  
Ayes: Tams, Riedy, Allen, Mullen,  
Nays: None  
Absent: Chatman  
Motion Passed

**4721 Building Update 4721 Indiana:**

The supervisor noted that the engineer's report on the building was in the board packet. The assessor then elaborated that the report was not positive. He noted that the report dashed any hopes he had to seal up and reuse the building. Following Mr. Trowbridge's assessment of the report, Supervisor Mullen noted that the engineering team conducted x-rays of the existing foundation to see if its use is viable to put a newer building on top of it. She hoped to have that portion of the study for the board shortly.

**Discussion on Potential of using Consent Agenda:**

The supervisor asked the township attorney describe the process and benefits of a consent agenda. A consent agenda allows several items be approved with a single vote.

The board discussed the idea of using a consent agenda.

The board also discussed some of the potential issues with bringing every small contract in front of the board prior to execution. An example was provided using the purchase of package of pens and the additional bureaucracy incurred.

It was suggested by Mr. Tams that the department heads come together and discuss what they determine to be a reasonable policy for expenditures and bring it back to the board at the next meeting for discussion and possible action.

**Discussion and Potential Action on Employee Compensation:**

The supervisor brought the attention of the board a document that discusses compensation of her staff.

Trustee Tams made a motion to approve the proposed employee compensation for the supervisor's office. Second was provided by Trustee Allen.

The board discussed the issue, noting that the board is confident that the department heads within their budget have the authority to determine reasonable compensation.

Mr. Tams withdrew his motion since he does not believe board action is necessary.

**Reports of Elected Officials:**

**Assessor Trowbridge:**

Assessor Trowbridge noted that he has a number of contracts he needs to sign to move his office. These include telephone, electric, gas and internet service contracts.

**Highway Commissioner Young:**

The new road district truck has been received from the outfitter and there have been a few issues he hopes that they will all be resolved before the use of the truck is necessary.

**Supervisor Mullen:**

General assistance is very busy with LIHEAP applications and has a four to five week backlog for this program.

The Adopt a Family (Holiday Program) has a record number of families (70) requesting aid and has now sent out the sponsorship letters.

On November 16, there will be a meeting regarding youth in crisis with other local agencies.

**Other Business:**

None

**Audit of Expenditures:**

Motion by Trustee Tams to audit expenditures; Second by Trustee Riedy. Voice vote, all in favor, motion passed.

The following total expenditures in each fund were reviewed:

Town Fund	\$ 55,862.06
General Assistance Fund	\$ 8,459.62
Road & Bridge Fund	\$ 42,723.70

**Audit of Expenditures(Continued):**

Motion by Trustee Tams to approve the audit of the expenditures. Seconded by Trustee Riedy.

Roll Call Vote:

Ayes: Tams, Riedy, Allen, Mullen,

Nays: None

Absent: Chatman

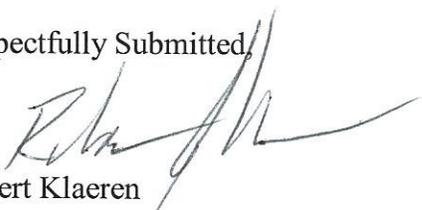
Motion Passed

**Executive Session:** None

**Adjournment:**

A Motion to adjourn was made by Trustee Riedy; it was second by Trustee Allen. Voice vote, all present in favor, motion passed. The meeting adjourned at 9:35 p.m.

Respectfully Submitted,

  
Robert Klaeren  
Township Clerk

