



**LISLE TOWNSHIP
DUPAGE COUNTY, ILLINOIS**

MINUTES OF THE REGULAR MEETING March 8, 2023

1. CALL TO ORDER: The Regular Meeting of the Board of Township Trustees was called to order by Supervisor Hewitt at 7:30pm. The board utilized the Zoom platform to remotely include attendees to the meeting. Lisle Township residents were able to provide public comment via Google form on the internet prior to the meeting.

2. Roll Call:

Physically Present: Supervisor Diane Hewitt
Trustee Autumn Geist
Trustee Christy McGovern
Trustee Jean Page
Assessor John Trowbridge
Highway Commissioner Ed Young
Clerk Debbie Pawlowicz

Present: Township Attorney Yordana Wysocki, Marty Srail, Sharon Connell, Lene Young, David Seastrom, Ruby Smith, Don Krause, Paul Hujer, Deta Gillen, Maryann Vazquez, Mark Spieglan, Darren Schretter

Present Electronically: Paula Garcia, Liz Chaplin, Lisa Rose, Donna Prepejchal, Linda Nayder, Debbie Breihan

3. Pledge of Allegiance

4. Public Comments

Donna Prepejchal, Paula Garcia spoke online. Don Krause was present to speak to needed need for a use study, facility options and lifecycle cost for the proposed building project.

5. Discussion and possible action regarding the Payment of Bills through March 8, 2023.

Motion by Trustee Page to move to audit.

The motion was seconded by Trustee McGovern 5-0 Motion Passed

Since there were multiple bills for certain vendors in the audit, it was requested to be more consistent with paying all bills to know what the true monthly costs are.

Motion by Trustee Page to approve the Payment of Bills through March 8, 2023.

The motion was seconded by Trustee Robinson 5-0 Motion Passed

6. Discussion and possible action regarding employee benefit change procedures, notifications, and communications.

The accountant is helping to define the township needs from a financial perspective although the staff is creating the standard operating procedure. She will manage benefits and disburse future information regarding open enrollment. Working on a due date calendar for all functions. A decision was made for the two Assessor employees to write checks to township for the changed amount. The check has not been cashed by the township yet.

The Highway Commissioner's withholding for health insurance is not accurate as described in the email sent on February 14.

7. Discussion and possible action on Studio GC presentation and the building project.

Two proposals were presented: A two-story option for \$5,970,520 and a three-story option for \$8,718,220. Concern was expressed that the food pantry is now moved upstairs, semitruck drop off is not being addressed and there have been no community meetings as there have been in the past when the township looked to make changes -i.e., lease assessor's office.

The grants were discussed: The Elmhurst Hospital Grant would need to be returned if the project isn't built. The DuPage County Board Finance Chair, Liz Chaplin spoke to the application of their grant. The committee is not recommending approval due to lack of confidence in the township finances with multiple levy changes, overspending General Assistance and staff turnover.

Discussion regarding funds on hand.

8. Review and approval of minutes

A. 1-11-23 January Lisle Township Board Meeting Minutes

B. 1-11-23 Committee of the Whole Meeting Minutes

C. 1-14-23 Special Meeting Minutes

D. 1-30-23 Special Meeting Minutes

E. 2-8-23 January Lisle Township Board Meeting Minutes

F. 2-8-23 Committee of the Whole Meeting Minutes

G. 2-14-23 Special Lisle Township Meeting Minutes

Motion by Trustee Robinson to approve minutes with discussed amendments.

The motion was seconded by Trustee McGovern

5-0 Motion Passed

9. Discussion and possible action on the agenda and location of the Annual Town Hall on April 11, 2023.

Several changes to agenda and location were proposed: To recognize Passover, move the meeting to April 18, 2023; move public comment to beginning of agenda; location; five-minute time limits on presentations and officials reports; three-minute time limit per each public comment or discussion on for action items.

The meeting was recessed from 9:40 – 9:50 to amend the Annual Town Hall agenda.

The meeting location was decided to be The Highway Department Garage. 4719 Indiana Ave. Lisle

Motion by Trustee McGovern to approve the new agenda for the Annual Town Hall meeting.

The motion was seconded by Trustee Geist

5-0 Motion Passed

10. Discussion and possible action on Resolution No. 23-008; authorizing the designation of signatories concerning banking transactions.

There is an intent to reduce the number of bank accounts.

Motion by Trustee McGovern to approve Resolution No. 23-008; authorizing the designation of signatories concerning banking transactions.

The motion was seconded by Trustee Page

5-0 Motion Passed

11. Discussion and Possible Action on Resolution No. 2023-010; adopting a Township Purchasing Policy and Travel Expense Policy.

Amendments to 3A to allow Supervisor expenses up to \$5,000, add in does not apply to Assessor office, omit department head allowance.

Motion by Trustee Robinson to pass the amended Resolution No. 2023-010; adopting a Township Purchasing Policy and Travel Expense Policy.

The motion was seconded by Trustee Page

5-0 Motion Passed

12. Discussion and Possible Action on Revising the Board Meeting

Motion by Trustee McGovern to table action to the next meeting

The motion was seconded by Trustee Page

5-0 Motion Passed

13. Discussion and Possible Action on Resolution No. 2023-012; releasing certain executive session minutes.

Motion by Trustee Robinson to approve Resolution No. 2023-012; releasing certain executive session minutes.

The motion was seconded by Trustee Page

5-0 Motion Passed

14. Executive Session

N/A

Motion by Trustee Page to move to reimburse John Trowbridge's expense check #49755.

The motion was seconded by Trustee

5-0 Motion Passed

Motion by Trustee Page to move to reimburse Diane Hewitt's expense check #49745.

The motion was seconded by Trustee Robinson

5-0 Motion Passed

15. Adjournment at 10:50

Motion by Trustee Page to move to adjourn.

The motion was seconded by Trustee McGovern

5-0 Motion Passed

Respectfully Submitted,

Debbie Pawlowicz
Lisle Township Clerk

The meeting recording can be viewed at: <https://www.youtube.com/watch?v=I4ya2nP76S4>
The recording began after public comment.