

**LISLE TOWNSHIP  
DUPAGE COUNTY, ILLINOIS**

**MINUTES OF THE REGULAR MEETING OF AUGUST 13, 2014**

CALL TO ORDER: The Regular Meeting of the Board of Township Trustees was called to order by Supervisor Tarulis at 7:30 p.m. at the Lisle Township office, 4711 Indiana Avenue, Lisle, IL.

Roll Call:

Physically Present:

Supervisor Richard Tarulis  
Highway Commissioner Charles Clarke  
Assessor John Trowbridge  
Trustee Michael Tams  
Trustee Michael Riedy  
Trustee Sharon Connell  
Trustee Ed Young  
Clerk Robert Klaeren

Present Electronically: None

Absent: NONE

Others Present:

Jack Schreiber	Donna Schreiber	Bill Green
Frank Zarcha	Rich Weigel	Joy Maguire-Dooley
Lois Biggins		

**Public Comments:**

Jack Schreiber: Mr. Schreiber introduced himself then asked if the board if they had any questions regarding the presentation made last month requesting an increase in funding for social services. He then added that some people were not supportive of township government and that one way of being able to demonstrate that townships were necessary was to continue providing the poor with good service, this could be done by increasing funding.

**Approval of July 9, 2014 Regular Meeting Minutes:**

Trustee Connell motioned for the approval of the minutes from the July 9<sup>th</sup> meeting. Trustee Tams seconded the motion.

Motion was approved by unanimous voice vote.

**Tentative Amended 2014 Budget and Appropriation Ordinance:**

Supervisor Tarulis explained to the board that only one line item is adjusted in the ordinance. This item was building construction, and that line was changed from \$300,000.00 to \$600,000.00.

The supervisor then reminded the board that the procedure for amending the budget was essentially the same as passing the original budget: the board passes the tentative amended budget, then posts the amended budget for 30 days before a public hearing can be held. After the public hearing is held, then the board can vote to pass the amended budget. It is necessary to pass the tentative amended budget and post it in August for an October approval since there are not 30 days between the September and October meetings.

There was a brief discussion regarding the change.

Trustee Tams made a motion to adopt the amended Budget and Appropriation Ordinance for the year 2014. Trustee Young then seconded the motion.

The motion was passed by a unanimous vote.

**IMRF ERI Discussion:**

The supervisor described IMRF early retirement incentive as a tool to entice long term, highly paid employees to retire so that they can be replaced by new employees at a lower cost. He cautioned the board that typically this type of incentive was only recommended if the savings were significant.

Highway Commissioner Clarke said that he had had discussions with his staff and that only one of his employees indicated they would take the incentive. He then told the board that he would not replace this person and therefore the savings to the township from the highway department would be approximately \$100,000.00 per year.

The township assessor is still doing his analysis and would be better prepared to speak on the subject at the September meeting. He would say that the last time the township took this action that there was a serious exodus from the assessor's office and that they replaced the people who left at a significant savings to the taxpayers.

The supervisor had not yet compiled the numbers for his office, but he imagined that the two employees in his department who were eligible would take early retirement. Mr. Tarulis then stated that he would move people around and hire new people at a lower/beginning salary.

The board then discussed the issue; asking questions such as: "Did the saving realized the last time this was passed add up to what was proposed?" and if there was a service level impact felt by residents.

Assessor Trowbridge added the last time the board allowed for early retirement it provided him the opportunity to reorganize his department and better take advantage new technology as well as more effectively utilize his staff. His closing note was that when he took over the assessor's office, Lisle Township had 37,000 parcels and his department had 16 employees. Currently there are 42,000 parcels and his office has eight employees.

The board agreed that they would like more information so that they could determine if this action would save the board a significant amount of money.

No action was taken.

**Construction Status/Change Orders/Pay Request # 1:**

The supervisor reported that the construction status is: Footings are in place and the construction is out of the ground. There has been a need for three change orders. Change Orders 1 and 2 are due to both electrical and water lines found in the ground that were not on the building's original set of blueprints and the cost associated with removing and rerouting them.

Change Order 3 was due to a relocation of the door in the back of the building to increase the size of the food pantry.

Motion by trustee Young to approve change orders; one, two, and three. Seconded by Trustee Riedy.

The motion was passed by a unanimous voice vote.

Next, Supervisor Tarulis explained the process for the payout and how he worked with the architect to confirm it is the right amount for the work that has been done.

Motion by Trustee Tams to approve the 1<sup>st</sup> payment request for \$94,126,50. Seconded by Trustee Reidy.

Roll Call Vote:  
Ayes: Tams, Riedy, Connell, Young, Tarulis,  
Nays: None  
Absent: None  
Motion Passed

**Intergovernmental Agreement-CERT Renewal:**

This is the intergovernmental agreement between Lisle and Milton Townships for CERT (Community Emergency Response Team). The board discussed the purposes and responsibilities of CERT.

Following this short discussion the supervisor called for a motion.

Motion by Trustee Riedy to approve the intergovernmental agreement for CERT Renewal.  
Seconded by Trustee Connell.

Roll Call Vote:  
Ayes: Tams, Riedy, Connell, Young, Tarulis,  
Nays: None  
Absent: None  
Motion Passed

**Reports of Elected Officials:**

Assessor Trowbridge: No Report

Highway Commissioner Clarke:

The highway commissioner told the board that the highway department continues to be busy cutting down as many infected ash trees as they can. He also added that road construction was going well and should be completed by September 1<sup>st</sup>.

Supervisor Tarulis:

The Supervisor mentioned an assessed value seminar for residents was held in the township assessor's building and that it was attended by approximately 40 residents. He also mentioned that a mosquito report from Clarke Environmental Mosquito Management, as well as an investment report were in the board packets and asked if the board had any questions.

**Other Business:**

None

**Audit of Expenditures:**

Motion by Trustee Young to audit expenditures. Second by Trustee Tams. Voice vote, all in favor, motion passed.

The following total expenditures in each fund were reviewed:

Town Fund	\$ 172,334.50
General Assistance Fund	\$ 14,763.66
Road & Bridge Fund	\$ 290,078.42

Motion by Trustee Reidy to approve the audit of the expenditures. Seconded by Trustee Young.

Roll Call Vote:

Ayes: Tams, Riedy, Connell, Young, Tarulis,

Nays: None

Absent: None

Motion Passed

**Adjournment:**

Motion to adjourn by Trustee Riedy, second by Trustee Connell. Voice vote, all in favor, motion passed. The meeting adjourned at 8:31 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'R. Klaeren', with a long horizontal flourish extending to the right.

Robert Klaeren  
Township Clerk

\*\* Next regular meeting will be held on Wednesday September 10, 2014 at 7:30 PM, at the Lisle Township office \*\*