

**LISLE TOWNSHIP  
DUPAGE COUNTY, ILLINOIS**

**MINUTES OF THE REGULAR MEETING OF FEBRUARY 12, 2014**

CALL TO ORDER: The Regular Meeting of the Board of Township Trustees was called to order by Supervisor Tarulis at 7:30 p.m. at the Lisle Township office, 4711 Indiana Avenue, Lisle, IL.

Roll Call:

Physically Present:

Supervisor Richard Tarulis  
Highway Commissioner Charles Clarke  
Assessor John Trowbridge  
Trustee Michael Tams  
Trustee Michael Riedy  
Trustee Sharon Connell  
Trustee Ed Young  
Clerk Robert Klaeren

Present Electronically: None

Absent: None

Others Present:

Bill Green

**Public Comments:**

None

**Approval of January 14, 2013 Regular Meeting Minutes:**

Trustee Tams motioned for the approval of the minutes from the January 14<sup>th</sup> meeting. Trustee Connell seconded the motion.

Motion was approved by unanimous voice vote.

## **Draft Budget: Town And General Assistance**

The Supervisor deferred to the Highway Commissioner because Bill Green the Finance Director was out of the board room retrieving additional documents related to the budget.

After Highway Commissioner Clarke provided the board with his proposed budget, Supervisor Tarulis began the budget discussion by introducing the idea of changing the township's fiscal year to be the same as the calendar year.

The assessor expressed some concern over the change in the fiscal year. He and the supervisor then discussed their thoughts and concerns regarding the two different calendars.

The Supervisor explained that he believed that it would be easier for himself and his staff to create a more accurate budget and levy if the fiscal and calendar years were aligned. Trustees Young and Tams expressed concern regarding the change and asked questions regarding the impact of such a change. The supervisor provided the board with the reasons why he felt his plan to change the fiscal year was prudent.

The supervisor then went through the new budget format. He explained that the new format was necessary because of the township's new accounting software. The board commented that the new format was easier to understand.

Mr. Tarulis told the board that he increased the legal budget for the assessor's office because of a lawsuit filed by a California company. This company has FOIA'd assessment data and asked that it be put into a particular format. The assessor's office then asked its software provider what it would cost to prepare the data in the very specific format requested. An estimated cost was provided to the township and the township then asked that the company seeking the data pay the fee for the software modification. The company refused and filed a lawsuit against the assessor and the township. It was noted that this organization had filed many other lawsuits across the country and had not been terribly successful.

To wrap up the budget discussion; the supervisor said that the new budget contained both the numbers for a 9-month fiscal year as well as a 12-month fiscal year. This is so that the board would have both options to consider should they not approve the new fiscal year. He said that they will be posting the budget in the next few days and that the board could discuss it at the March meeting, but that the public hearing and approval would not be on the agenda until the April meeting. Mr. Tarulis also offered to have a budget workshop should the board feel it is necessary.

**Draft Budget: Road District**

Highway Commissioner Clarke told the board that his budget remains principally the same as last year with one exception under the equipment fund. The township highway department has the need to purchase two trucks in the new fiscal year.

The board was informed that the two trucks to be replaced were model years 1999, and 2001. The trucks have been having costly mechanical issues recently and that it was time they be traded in. He said that the township has traditionally replaced trucks at approximately the 10 year mark and that these were significantly past that mark.

In closing Mr. Clark informed the board that the existing trucks are to be traded in and that the new trucks would be purchased through a state negotiated contract.

**Architect Status:**

The Supervisor referred to the newest set of drawings provided to the board in their packets. He told the board that the detailed drawings were approximately 60 percent done.

Mr. Tarulis then went through some details of the doorways and airlocks that may be added. He also went through his proposed schedule for the project. It has the drawings done in March and the project going to bid in April so that construction can began in June.

**Approval of Auditors:**

The supervisor proposed that with the change in accounting software this year that the board use its current auditors for the current year. He still feels that auditors should be changed periodically but has reconsidered changing this year.

Trustee Tams made the motion that the contract presented the board by Klein, Hall & Associates be approved. The motion was seconded by Trustee Young.

Roll Call Vote:  
Ayes: Tams, Riedy, Connell, Young, Tarulis,  
Nays: None  
Absent: None  
Motion Passed

**Report of Elected Officials:**

Assessor Trowbridge: None

Highway Commissioner Clarke: None

Supervisor Tarulis:

The supervisor noted the status letter he received from Citizens Corps. He also mentioned the investment report that was supplied

**Other Business:**

Trustee Connell commented as to what an excellent job the highway department was doing keeping the streets clear.

**Audit of Expenditures:**

Motion by Trustee Tams to audit expenditures. Second by Trustee Riedy. Voice vote, all in favor, motion passed.

The following total expenditures in each fund were reviewed:

|                         |              |
|-------------------------|--------------|
| Town Fund               | \$ 72,381.92 |
| General Assistance Fund | \$ 12,010.19 |
| Road & Bridge Fund      | \$142,027.15 |

Motion by Trustee Tams to approve the audit of the expenditures. Seconded by Trustee Connell.

Roll Call Vote:

Ayes: Tams, Riedy, Connell, Young, Tarulis,

Nays: None

Absent: None

Motion Passed

**Adjournment:**

Motion to adjourn by Trustee Riedy, seconded by Trustee Young. Voice vote, all in favor, motion passed. The meeting adjourned at 8:35 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Robert Klaeren', with a long horizontal flourish extending to the right.

Robert Klaeren  
Township Clerk

\*\* Next regular meeting Wednesday, March 12, 2014, at the Lisle Township office \*\*